



October 4, 2023, 4:30 pm
HDEC Conference Room and Via Zoom Meeting

Board Minutes - Unapproved

Board Members:

Voting:

Michael Stack – Present
Bob Flint - Present
Lyza Gardner - Present
Jessica Burlew – Absent
Paul Orzechowski - Present
Andrew Pennell – Absent
Lois Perlah – Present
James Rumrill – Present
Sarah Vogel – Present

Ex-Officio:

Scott Farr – Present
Jennifer Cummings - Absent
Gabe Vastola – Absent
Kristen Wilson – Absent
Sherri Nichols - Absent
Andrew Hass - Absent
Dr. Christopher Spence – Absent
Lauren Fierman – Absent
Kendra Rickerby - Absent

Others: Derek Williams, Greg Runyan, Tina Bixby

Program Presentation: Culinary Arts Program – David Groenewold

Bob Flint, Board Chair called the meeting to order at 5:03 pm and thanked Chef Dave for his presentation.

Agenda Item I. Agenda Changes or Additions

Remove Alternative Pathway from the agenda.

Agenda Item II. Public Comments

None

Agenda Item III. Consent Agenda

Enrollment Update – Scott Farr shared we are 13 students ahead of where we were last year at this time. We will be using the six-semester average count on October 15th to calculate Vermont total tuitions. We are 3 students ahead of last year for Fall Mountain enrollments.

Financial Report – Scott Farr reported we continue to have a \$80K+ projected surplus but we are looking to see where we stand after the budget process for FY25 because we are using Budget Adjustment Act funds to help this year as the result of the impact of COVID on our six-semester average.

MOTION: (Lois/Paul) to accept and approve the consent agenda items with one change. Motion voted and passed unanimously.

Agenda Item IV. Old Business

VTVLC Update – Greg Runyan presented on the following:

- FY24 Budget Update – It is very early in the year they are currently projecting a healthy surplus.
- Online and Blended Conference
 - March 14-15, 2024 in Colchester,
 - VTVLC with the VT AOE will be hosting a celebration of the 10th Anniversary of Act 77.
- Marine Biology – Work has begun for the preparation for the FY24 trip. Referred to the thank you letter from Reef Environmental Education Foundation that was included in the Board packet regarding the donation the students made.
- Full Time 9-12 Newsletter – Reviewed the newsletter included in the Board packet.
- eSports Teams – VTVLC has two teams of Rocket League for middle school students; there are practices and games.
- Enrollment Update – All enrollment numbers are up from the past. They are up to 16 students in the Collaborative Diploma Program.

Statewide CTE Update – Scott Farr reported VACTED continues to consider our message regarding the recommendations from the APA study. At the September VACTED meeting there was a consensus around the first eight of the ten recommendations. The recommendations related to CTE programming remote from a main campus is a maybe with the most universal idea being the idea of remote Career Awareness and Exploratory Programming if it didn't impact the ability to offer similar programming on a main campus. Remote programming needs the support from a central campus to be effective. Additionally, any regular programming offered remotely would need support and not negatively impact the ability of offer programming to all the sending schools from a main campus. The tenth APA recommendation is related to governance. There are many pros and cons to the various governance options. The only consensus is that VACTED wants to serve as many students as possible by reducing barriers to access.

- Vermont Superintendents Association (VSA) – Scott has spoken with Jeff Francis, the Executive Director of VSA. The next step is to widen awareness to superintendents who currently do not have CTE centers in their areas.
- Lobbyist – A lobbyist has approached VACTED offering to help.
- Vermont Agency of Education is beginning to talk about what they want to do but are waiting for the Secretary of Education position to be filled.
- The head of the Vermont School Boards Association (VSBA) along with House Ways and Means Committee member, Representative Andrews, wants to meet to discuss the funding aspect of the APA.
- A public records request has been submitted by the AOE to find out what CTE centers are on the list for rehabilitation.
- Legislative Outreach - Bob Flint and Scott met with Representative Buss out of Woodstock.

Policies Readings/Second Reading – Derek Williams reported no changes since the last meeting on these policies:

1. F3 Fire and Emergency Preparedness Drills
2. F4 Access Control and Visitor Management
3. F2 Policy on Nondiscriminatory Mascots and School Branding

MOTION: (Lyza/Jim) to approve the second reading and warn the third reading and adoption of policies

1. F3 Fire and Emergency Preparedness Drills
2. F4 Access Control and Visitor Management
3. F2 Policy on Nondiscriminatory Mascots and School Branding

Motion voted and passed unanimously.

Agenda Item V. New Business

Policies Readings/First Reading – Derek Williams, Assistant Director, reviewed the following policies for review and consideration that were included in the Board packet:

1. F20 Fiscal Management & General Financial Accountability
2. F22 Electronic Communication Use and Retention
3. F1 Travel Reimbursement

MOTION: (Lois/Michael) to approve the first reading and warn the second reading of policies:

1. F20 Fiscal Management & General Financial Accountability
2. F22 Electronic Communication Use and Retention
3. F1 Travel Reimbursement

Superintendent's Report – Scott Farr reviewed his Superintendent's report. Chris Gray started the RVTC Advanced Manufacturing Academy based on his curriculum he wrote while at VTC (it does not come with college credit). He is also running some courses for Sonnax training some of their employees. We will be hosting a LEAN 101 training for VMEC.

Next month we will be asking for volunteers for FY25 Budget Committee members.

Other – none

Agenda Item VI. Next Meeting

Next Regular Meeting – Wednesday November 1, 2023, at 4:30 pm

Agenda Item VII. Executive Session

None

The Chair declared the meeting adjourned at 5:31 pm.

Respectfully submitted,

Tina Bixby, Recording Secretary