



**February 5, 2025, 4:30 pm  
HDEC Conference Room and Via Zoom Meeting**

Board Minutes - Unapproved

**Board Members:**

**Voting:**

Jessica Burlaw – Present  
Bob Flint – Present  
Lyza Gardner – Present  
Chris Hodsdon – Absent  
Andrew Pennell – Absent  
Lois Perlah – Present  
James Rumrill – Absent  
Kelly Tarbell – Present  
Sarah Vogel – Present

**Ex-Officio:**

Scott Farr – Present  
Layne Millington – Absent  
Andrew Hass – Absent  
Sherri Nichols – Absent  
Kendra Rickerby – Absent  
Cory LeClair – Absent  
Jennifer Cummings – Absent  
Kristen Wilson – Absent

Others: Tina Bixby, Derek Williams, Christine Balch, Ashley Newton, Jennifer Hindes,  
Teacher: Rep Gabe Vastola, Desiree Giroux

**Program Presentation:** Pre Tech Program, Gabe Vastola

Bob Flint, Board Chair, called the meeting to order at 5:06 pm and thanked Gabe Vastola for his presentation.

**Agenda Item I. Agenda Changes or Additions**

Spend Down under Old Business; no action at this time.

**Agenda Item II. Public Comments**

None

**Agenda Item III. Consent Agenda**

Enrollment Update – Scott Farr reported we are currently seven students ahead of where we were last year. We continue to trend in a positive direction as far as enrollments for FY26 projections.

Financial Report – Scott Farr shared we are currently projecting a \$786 surplus for the current year.

**MOTION:** (Lois/Lyza) to accept and approve the consent agenda as presented with one change. Motion voted and passed unanimously.

**Agenda Item IV. Old Business**

VTVLC Update – Ashley Newton, Interim VTVLC Director, presented on the following:

- VTVLC Financial Report - reviewed the financial report that was provided in the Board packet.

- Interim Director's Report – Ashley reviewed the Interim Director's report included in the Board packet.
- Jennifer Hindes, 9-12 Principal, shared VTVLC was just awarded a McClure Foundation Mini Grant they will be used towards some career exploration programs for their 7<sup>th</sup>-12<sup>th</sup> grade students including some presenters from Vermont Works for Women.
- Current Enrollment Numbers – referred to the report included in the Board packet.

Statewide CTE Update – Scott Farr referred to the meeting notes and VACTED letter provided in the handout that was sent out to the Board of Directors this afternoon.

Vermont CTE has three representatives on the “Sprint Team”:

- *Current VACTED President - Jody Emerson - CVCC*
- *Past President - Melissa Connor - Stafford*
- *VPA / VACTED Vice President - Eric Remmers - GMCTC*

RVTC will be hosting a legislative breakfast on the Monday after Town Meeting Day (March 10<sup>th</sup>).

Ludlow At-Large Board Member – Scott Farr shared Desiree Giroux from Baltimore, has shown an interest in being the “At-Large Board Member from Ludlow” she has been on a tour of RVTC, hosted students for a tour of the Magris Talc Company location in Ludlow, VT where she serves as the Vermont Operations Manager. Per the RVTCS D bylaws, Desiree was able to secure 28 signatures (more than 1% of the voting members in Baltimore required by law) of registered voters in the town she lives in (Baltimore). According to the RVTC bylaws, the school district representatives to the RVTCS D Board vote on the addition of At-Large Members to the Board. These Board members present at the meeting were Jessica Burlew, Lois Perlah, and Kelly Tarbell.

**MOTION:** (Lois/Kelly) to appoint Desiree Giroux as the Ludlow -At-Large Board member for the remainder of the term ending June 2027. Motion voted and passed unanimously.

Technology/Equipment/Building Reserve Spenddown Update – Scott Farr reported there are no changes in the status of our Technology, Equipment, and Building reserves since last month.

We lost three Fall Mountain students at the end of the semester (it is common for us to lose students at this time each year). The loss of the three students represents a \$15K loss in revenue. Before we asked for authorization to access any Reserve Funds, Scott suggested we wait until later in the school year to make a determination if it will be necessary since we will be closing out our financials at that time and have a much better idea of where we will end up.

Teachers' Union Negotiations – Discussed in Executive Session.

RVTC Superintendent/Director & VTVLC Director Search Update – Scott Farr reported we are awaiting the letter from Secretary Saunders (VT AOE) providing the “advice of the Secretary”. Upon approval, Bob Flint will begin negotiations with Derek Williams.

VTVLC Director Search Update – Scott Farr reported the Search Committee has begun interviews.

**Agenda Item V. New Business**

Annual Meeting Prep – Scott Farr reminded everyone of the annual meeting on February 13<sup>th</sup> at 7 pm in the RVTC Café followed by the informational meeting focusing on the FY26 budget. A quorum is not required at this meeting.

Superintendent's Report – Scott Farr reviewed his Superintendent's report.

Deb Livingston Manseau, Fall Mountain Interim Superintendent, visited RVTC today to tour the programs and shared her continued interest in working with RVTC.

Other – none

Our sincere gratitude was extended Lois Perlah, GMUHS Board Representative, for her dedication to RVTC over the last several years.

**Agenda Item VI. Next Meeting**

RVTC Annual Meeting – February 13, 2025, at 7 pm  
Town Meeting Day – March 4, 2025  
Next regular Board meeting – March 5, 2025

**Agenda Item VII. Executive Session**

**MOTION:** (Sarah/Jessica) pursuant to Title 1 VSA, Section 313, the Board enters Executive Session to discuss the teachers' agreement negotiations because premature general public knowledge would clearly place a person(s) at a substantial disadvantage, inviting Scott and Derek. Motion voted and passed unanimously.

**MOTION:** (Lois/Lyza) to exit Executive Session at 5:44 pm. Motion voted and passed unanimously.

The Chair declared the meeting adjourned at 5:49 pm.

Respectfully submitted,

Tina Bixby, Recording Secretary